



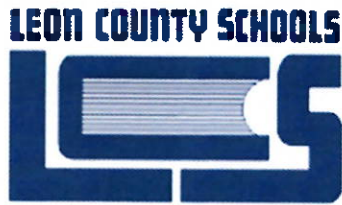
District Advisory Council (DAC) 2022-2023

Thursday, March 9th, 2023

6:00 – 8:00 p.m.

Howell Center, 3955 W. Pensacola Street

	What	Who	Outcome
1.	Welcome and Introductions	Dr. Michelle Gayle, Deputy Superintendent	
2.	Welcome from School Board Member	Laurie Cox School Board Member	
3.	Approval of Agenda	Jacqueline Steele Chair	Vote
4.	Approval of Minutes (February 2023)	Jacquelyn Steele Chair	Vote
5.	SDAC Updates	Hudson Taylor	Information
6.	Florida Prepaid Information	Shannon Smith, Associate Managing Director, Moore Agency	Information
7.	School Environmental Safety Incident Reporting (SESIR) updates	Chief Jimmy Williams Safety & Security	Information
8.	R. Frank NIMS Uniforms	Dr. Benny Bolden, Principal	Information
9.	<p>Policy 7410 Maintenance Owner: Butch Watkins and Ryan Peck</p> <p>Policy 8600 Transportation Owner: Fred Johnson</p> <p>Policy 8600.4 Bus Operator Qualifications Owner: Fred Johnson</p> <p>Policy 2431 Interscholastic Athletics Owner: Scott Hansen</p> <p>Policy 8452 Automated External Defibrillators (AED) Owner: Scott Hansen</p>	Wallace Knight, Policy Director	Information/Vote



District Advisory Council (DAC) 2022-2023

Thursday, March 9th, 2023

6:00 – 8:00 p.m.

Howell Center, 3955 W. Pensacola Street

10.	Executive Board Nominations Process 2023-2024	Dr. Michelle Gayle, Deputy Superintendent	Information
	SAC Questions	Jacquelyn Steele Chair	Information
	Chair comments/ Wrap up on Issue	Jacquelyn Steele Chair	Information
	Adjourn		

**Please note that one or more Board members may attend this meeting.*

Next Meeting April 6th at 6 pm



District Advisory Council

Thursday, February 9, 2023

In Person Meeting 6:00 p.m. – 8:00 p.m.

- I. **Schools/Members Attending:** Jacquelyn Steele (Conley), Damaris Barrios (DeSoto Trails), Jennifer Hirst (Pineview), Christina Eppes (ACE), Shane Syfrett (Academic Services), Shayla Lightfoot-Brown (Apalachee), Linda Edson (Buck Lake), Richard Holmes (Chaires), Kelly O'Rourke (Chiles), Brooke Brunner (Early Childhood), Karen Minert (ESE), Cheryl Collier-Brown (Fairview/Griffin), Erica Stelter (Ft. Braden), Cathy Shields (ESE), Desmond Cole (Godby), Beverly Kerrison (Gretchen Everhart), Chris Chaback (Hawks Rise/Chiles/Deer Lake), Angela Roeder (Killearn Lakes), Latanya Peterson (LCSB: Darryl Jones), Dr. Willie Williams (LCSB: Darryl Jones), Desiree Ncube (LCSB: Laurie Cox), LaShawn Gordon (LCSB: Marcus Nicolas), Keith Berry (Leon), Melford Sims (LCTA/Lively), Latara Lampkin (Lincoln), Andreka Rittman (Nims), Angel McMillian (Nims/Oakridge), Robert Amstutz (Rickards/Hartsfield), Johnitta Wells (Rickards), Andrew Thomas (Rickards), Phillip Bryant (Riley), Inika Williams (Roberts), Ivory Gabriel (Ruediger), Cara Stoudmire (Sabal Palm), Scott Whittle (SAIL), Matt Roberson (SAIL), Shaya Cole (Sealey/Godby), Nena Parnell (Sealey), Amaya Waymon (SDAC), Susan Jones (Springwood), Michele Keltner (Superintendent appointee), Todd Lanter (Superintendent appointee), Joe Burgess (Superintendent appointee), Regina Browning (Superintendent appointee), Amy Hartman (Swift Creek), Roshanna Beard (Woodvile), Margaret Anderson (WT Moore)
- II. **District Members/Visitors:** Dr. Michelle Gayle (District), Stacey Turknett (District), Deana McAllister (District), Kaitlyn Peterson (District), Wallace Knight (District), Billy Epting (District), Matt Roberson (SAIL), Shelly (District/Rickards/Cobb/Sullivan/Buck Lake)
- III. **Excused Members:** Susan Walden (Academic Services), Brenetta Lawrence (Bond), Kasey Kirkland (Business Services), Mona Davis (Canopy Oaks), Jamie Matthews (Deer Lake), Nathaniel Wienert (Desoto Trail), Bomani Mustapha (Hartsfield), Gillian Stewart-Gregory (LCSB: Rosanne Wood/Cobb), Louis Dilbert (LCSB: Laurie Cox), Kristen Williams (LCSB: Laurie Cox), Jennifer Peavy (Lincoln), Rebecca Schultz (Montford), Hudson Taylor (SDAC), Delton Chambers (Success Academy Second Chance), Brian Dobie (Sullivan), April Knight (Title I),
- IV. **Words from Superintendent Hanna:** The Walk the Dog program commenced with high schools to detect weapons. The anonymous reporting that had been piloted at Chiles for the past 8 years has begun. This reporting program is through Fortify FL and is 24/7. As far as safety is concerned it is PARAMOUNT at all schools. Each school has a single point of entry. Superintendent Hanna explained that the vouchers are taking money from public school and the money follows the kids. Leon county currently has 45 public schools and 44 private/charter schools. If students continue to leave the public schools it could potentially lead to cuts. Superintendent Hanna has reached out to speak with Sen. Corey Simon but has yet to hear back from the Senator.

- V. **Approval of Agenda:** Motion made by Cheryl Collier-Brown and seconded by Roshanna Beard. Motion approved.
- VI. **Approval of Minutes:** Motion made by Cheryl Collier-Brown and seconded by Latanya Peterson with corrections to be made. Motion approved.
- VII. **SDAC:** over 200 new voters have been added with the early registration. SDAC will be meeting with Safety and Security.
- VIII. **Academic Services Update and textbook adoptions:** Adoption of curriculum is on a 5-year cycle and the State of Florida sets the cycle for the districts. The publishers first send new adoptions to the State for approval and then it is sent out to the Districts. This year we are adopting a new math curriculum which has been selected and will be sent before the board for approval. The math curriculum chosen for K-5 is Houghton-Mifflin Harcourt Go Math, 6-8 is McGraw-Hill Florida Reveal, Algebra 1 is McGraw-Hill Florida Reveal, and Geometry is McGraw-Hill Florida Reveal. The public can also participate in the process of adopting books. Social Studies book adoption will happen next school year. There were some questions and concerns that were brought up about Libraries and Banned Books. The district is currently drafting policies and procedures for book review. They are currently not going to take any books out of classrooms and libraries. What they will work on making sure the books being read are going to be age appropriate. There will be a search engine on the school's websites that will allow all books that are in the media center to be viewed by the public. The topic of grading policies was also brought up. There is not a current policy for grades but, there is a guideline. For instance, 70% of grades is assessment and then 50% is for other grades such as quizzes, homework, participation, and/or classwork. If there are any suggestions to change please let Mr. Epting know.
- IX. **Best Practices Adult & Community Education:** Mrs. Browning presented information for Adult and Community Ed. Anyone over the age of 16 can register however, the person can't be registered at any other schools. There is no max age for the students enrolling. There is ESOL enrollment and small class sizes. Classes are held at Lively College. There are no elective classes offered and it is only core classes being offered. Orientation is offered every week and it takes 2 days to complete. There is a tuition of \$40 per semester. They also offer GED Testing which can be taken at different times. There are four parts offered for ELA, Science, Math, and Social Studies. Each section is \$32. They do hold graduations and they offer career pathways after graduation.
- X. **Calendar Survey:** School can't start before August 10, there has to be 180 days or 900 hours. It has been requested that there are 7 days of planning. We are currently voting on 3 years' worth of calendars. Of the options provided Option A was chosen. Scott Whittle made a motion to accept and Cheryl Collier- Brown. Motion was approved.
- XI. **Policies:** Policy 1122 Motion made y Cheryl Collier-Brown and seconded by Keith Berry. Unanimous approval. Policy 3122 motion made by Scott Whittle and seconded by Cheryl Collier-Brown. Unanimous approval. Policy 4122 motion made by Cheryl Collier-Brown and seconded Johnitta Wells. Unanimous approval. Policy 2431.05 motion made by Latanya Peterson and seconded by Keith Berry. Unanimous approval. Policy 2450 motion made by Damaris Barrios and seconded Cheryl Collier-Brown. Unanimous approval. Policy 5520 motion made by Latanya Peterson and seconded by Johnitta Wells. Unanimous approval.

Policy 8800 motion made by Cheryl Collier Brown and seconded by Latanya Peterson and Roshanna Beard. Unanimous approval.

- XII. SAC:** Sabal Palm – Parent nights are not geared to all grade levels. Seems to be geared more to grades 3-5. It was also mentioned that schools go to uniforms.
- XIII. Chair comments and concerns:** It was brought up about school choice going back move from lottery to first come first serve.
- XIV. Adjourn**



Book	Policy Manual
Section	2000 Program
Title	EDUCATIONAL SERVICES FOR STUDENTS IN DEPARTMENT OF JUVENILE JUSTICE EDUCATION PROGRAMS
Code	po2800
Status	
Legal	F.S. 1003.01 F.S. 1003.21 F.S. 1003.51 F.S. 1003.52
Adopted	November 21, 2017
Last Revised	November 1, 2019

2800 - EDUCATIONAL SERVICES FOR STUDENTS IN DEPARTMENT OF JUVENILE JUSTICE EDUCATION PROGRAMS

I. PROGRAM SERVICES

- A. Pursuant to State law, the Board ~~shall~~^{will} provide, or contract for, appropriate educational assessments and an appropriate program of instruction and special education services for students in a DJJ education prevention, day treatment, residential, or detention program located in the District. **Any such contract for juvenile justice education programs shall be in writing between the Board and the provider and shall meet the provisions of Florida law. Provisions shall be made for each student in a DJJ education program to participate in basic, Career Technical Education (CTE), and exceptional student programs as appropriate.**
- B. As required by State law, school programming in a DJJ education program ~~shall~~^{will} be made available during the juvenile justice school year, and the educational services ~~shall~~^{will} be provided at times of the day most appropriate for juvenile justice programs. **In addition, the educational program shall provide instruction based on each student's individualized transition plan, assessed educational needs, and the education programs available in the school district in which the student will return. (See also Policy 2370.01, Policy 2421, and Policy 2460).**
- C. The School Board ~~shall~~^{will} negotiate a cooperative agreement with the Department of Juvenile Justice (DJJ) on the delivery of educational services to students under the jurisdiction of the DJJ and placed in DJJ education programs located in the District. However, the Board is not required to provide more services than can be supported by the funds generated by students in DJJ education programs located in the District.

The Superintendent will provide information related to student achievement, behavioral and attendance history on juvenile offenders or juveniles at risk of becoming offenders for the purposes of assessment and treatment under the terms and conditions set forth in the Board-approved interagency agreement.

II. PARTICIPATION

- A. Provisions will be made for each student in a DJJ education program to participate in basic, Career ~~Technical and Professional~~ Education (CTE~~CAPE~~), and exceptional student programs as appropriate.
- B. **Participation in the program by students of compulsory school attendance age as set forth in State law and Policy 5200 shall be mandatory. All students of noncompulsory school attendance age who have not received a high school diploma or its equivalent shall participate in the educational program, unless the student files a formal declaration of their intent to terminate school enrollment pursuant to State law and is afforded the opportunity to**

take the high school equivalency examination and attain a Florida high school diploma before release from a juvenile justice education program.

III. PROGRESSION

- A. An individual progress monitoring plan shall be developed for all students not classified as exceptional education students upon entry in a juvenile justice education program and upon reentry in the School District. The progress of students who are classified as exceptional education students shall be monitored in accordance with their Individualized Education Plan (IEP).
- B. As prescribed by State law, the District shall maintain an academic record for each student enrolled in a juvenile justice education program.

Revised 12/11/18

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Book	Policy Manual
Section	7000 Property
Title	MAINTENANCE
Code	po7410
Status	
Legal	F.S. 1001.51 F.S. 1013.35
Adopted	September 4, 2012

7410 - **MAINTENANCE**

The School Board recognizes that the fixed assets of this District represent a significant investment of this community and their maintenance is of prime concern to the Board. The Board is committed to adequately providing for the maintenance of its educational plant and ancillary facilities.

When revising the maintenance program, the staff will evaluate maintenance-related job duties with a specific focus on evaluation of:

- A. methods;
- B. job techniques; and
- C. efficiency outcomes that recognize the importance of cost effectiveness, efficiency measurements, and productivity analysis.

The Superintendent shall provide for a continuous program of inspection, maintenance, and rehabilitation for the preservation/prevention of all buildings owned or leased by the Board. Further, a program of inspection, maintenance, and rehabilitation for the preservation of all equipment will be provided. Wherever possible and feasible, maintenance shall be preventive.

Effective 9/5/12

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Book	Policy Manual
Section	8000 Operations
Title	TRANSPORTATION
Code	po8600
Status	
Legal	F.S. 316.183(3) F.S. 316.217(1)(b) F.S. 1006.21 F.S. 1006.22 F.S. 1006.23 F.S. 1011.68 F.S. 1012.45 F.A.C. Chapter 6A-3
Adopted	September 4, 2012
Last Revised	June 11, 2013

8600 - **TRANSPORTATION**

The purpose of this policy is to provide safe, adequate and economical transportation for all eligible students in the District in accordance with Florida statutes and State Board of Education rules.

It is the policy of the School Board to provide transportation for those students whose distance from their school makes this service necessary within the limitations established by State law and the regulations of the State of Florida. Buses owned by the Board shall also be available for transportation of school-related groups participating in interscholastic competition, or representing the District or school in activities sponsored by educational agencies. Such use shall be permitted when it does not interfere with routine transportation of students to and from school. Such laws and rules shall govern any question not covered by this policy.

The Board authorizes the Superintendent to determine non-transportation zones, school bus routes, and school bus stops, in accordance with the requirements contained in Florida statutes.

Provisions for reciprocal agreements with contiguous school districts for school bus transportation services, inspections, and screening requirements shall be in accordance with Florida statute.

School buses shall be purchased in accordance with Florida statutes, housed, and maintained by the District for the transportation of students.

Students living more than two (2) miles from their home school will be eligible for District provided bus transportation.

Students who attend school out of their home school zone may not be eligible for District provided transportation. Exceptions are pursuant to Policy 5120 - Assignment Within the District.

Students shall board the bus at the nearest designated stop and will not enter or leave the bus at any other designated stop, except upon approval of the principal or site administrator.

Transportation shall be provided to students who have a current Individual Education Plan with transportation listed as a related service.

Students living within two (2) miles of school may be provided District bus transportation under the following conditions:

- A. Temporarily disabled students upon request and verification of disability and length of time of disability including those students that meet criteria for the 504 plan.
- B. Students in kindergarten through sixth grade who must walk through an area that meets the State criteria for hazardous walking conditions or area designated by the Board.
- C. Students whose walking routes to school meet the State criteria for hazardous walking conditions pursuant to F.S. 1006.23.

Exceptions to this policy may be granted by the Superintendent upon review of the recommendation of the Transportation Sub-Committee on Hazardous Walking Conditions. A student may appeal the Superintendent's decision to the Board. Such appeals shall be submitted in writing to the Superintendent within ten (10) working days for placement on the Board agenda.

Students eligible for special needs (ESE) transportation who are beyond the accessibility of school bus transportation shall be provided isolated transportation by payment to the parent of an amount established by the Board. Payment of the amount established will be based upon the date of the application or the date the service began, whichever occurred first during the current attendance reporting period.

Parents of students who become or are determined to be non-eligible for school bus transportation shall be notified in writing. The student will be allowed to ride the bus for a minimum of three (3) additional days depending on the circumstances of the non-eligibility. If the student was riding the school bus illegally, removal from the bus will be immediate.

Bus routes shall be established consistent with State statutes to serve every student entitled to transportation services. The Board shall approve the bus routes annually. The Superintendent is authorized to make any necessary changes in the approved route.

The Board authorizes the installation and use of video and audio recording devices in the school buses to provide for the safety and well-being of the students while on a bus.

The Superintendent shall comply and require the compliance by the Director of Transportation, principals, and bus drivers with State Board of Education Rules governing transportation, which are found in F.A.C. Chapter 6A-3, and shall take steps necessary so that the Director of Transportation, bus drivers, principals and parents are fully and timely informed of their respective powers and responsibilities thereunder.

The Superintendent shall require that bus operators, and attendants if used, be instructed as to their responsibilities for students who are transported at public expense as follows:

- A. The operator or attendant of a bus transporting students shall remain with the bus so that students aboard will be under supervision at all times, except to call for assistance in case of an emergency or accident involving the students or bus.
- B. In cases where a student with physical disabilities is unable to leave the area of a student stop without assistance, the school bus operator shall not assume responsibility for such assistance except in an emergency that threatens the safety of such student or students.
- C. The operator and attendant (if used) shall be provided training related to students; however, the operator and attendant (if used) shall not give medicine and shall limit his/her assistance to that which may normally be expected of a reasonable, prudent person or as specified in the student's Individual Educational Plan.

The Superintendent shall require that bus operators and attendants are provided instructions, in writing, as to any special conditions or non-medical care which a student may need while on the bus.

Further, the Superintendent shall require the Director of Transportation to consider the knowledge, skills and abilities related to student management techniques, as well as the characteristics of students with disabilities, when selecting or assigning operators and attendants for routes serving ESE students.

Parents, guardians, and students shall be informed at least annually in writing of their responsibilities for the following:

- A. to ensure the safe travel of their students during the portions of each trip to and from school and home when the students are not under the custody and control of the District, including during each trip to and from home and the assigned bus stop when the District provides bus transportation;

- B. to ensure that students ride only on their assigned school buses and get off only at assigned bus stops, except when the District has approved, upon the request of the parent or guardian, alternative buses or arrangements;
- C. to ensure students are aware of and follow the District's adopted Code of Student Conduct while the students are at school bus stops and provide necessary supervision during times when the bus is not present;
- D. to ensure that, when the physical disability of the student renders the student unable to get on and off the bus without assistance, the parent or guardian provides the necessary assistance to help the student get on and off at the bus stop, as required by District policy or the student's Individual Educational Plan.

Effective 9/5/12
Revised 6/11/13

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Book	Policy Manual
Section	8000 Operations
Title	BUS OPERATOR QUALIFICATIONS, CERTIFICATION, DISCIPLINE, AND TERMINATION
Code	po8600.04
Status	
Legal	F.S. 316.305 F.S. 316.306 F.S. 1012.45 F.S. 1012.465 F.S. Chapter 316 F.S. Chapter 1006 F.A.C. 6A-3.0121 F.A.C. 6A-3.0141 F.A.C. 6A-3.0171 49 C.F.R. Part 40 49 C.F.R. Part 382 49 C.F.R. Part 391
Adopted	September 4, 2012
Last Revised	March 11, 2014

8600.04 - BUS OPERATOR QUALIFICATIONS, CERTIFICATION, DISCIPLINE, AND TERMINATION

Purpose

The safety and welfare of District students is of paramount importance to the School Board and transportation personnel of the District are charged with the responsibility of student transportation safety. Thus, it is essential that school buses be operated by properly qualified and licensed drivers who meet all other requirements of State and Federal laws, State Board rules, and Board policies for the transport of students.

Applicants

To obtain employment the Board requires that each applicant for a bus operator's position possess a valid Florida Commercial Driver License Class B with Passenger and S Endorsements, together with an acceptable driving record, a current valid medical examiner's certificate, and such other licenses and endorsements as may be required by applicable law and regulation, and meet all other minimum qualifications as may be required by Federal law, State law, State Board Rule, Board policy, and the District's safe driver plan. The driving record of all applicants shall be obtained from the Florida Department of Highway Safety and Motor Vehicles (DHSMV) and reviewed by the District as and when required by law to verify an acceptable driving history and compliance with the standards of this policy and applicable law and regulation.

At the time of initial employment, the Board shall require that the operator of a school bus meet the following requirements:

- A. has five (5) years of licensed driving experience;

- B. has submitted to the Superintendent a written application for employment in a form prescribed by the Board; and
- C. has filed a set of fingerprints for the purpose of the required background check for determining criminal record.

An applicant who is determined by the criminal background check required of all applicants to have been convicted of a crime of moral turpitude shall not be employed as a school bus operator.

Any of the following infractions or offenses will render a candidate unqualified and, therefore, ineligible for employment:

- A. driving under the influence
- B. falsifying an accident report
- C. at-fault accident resulting in a fatality
- D. more than twenty (20) points on license
- E. passing a stopped school bus
- F. reckless driving
- G. more than two (2) careless driving infractions within any one (1) year period
- H. failing to give notice of a crash to a local police department or county sheriff when such crash results in injury to or death of any persons or damage to any vehicle or other property.
- I. fleeing or attempting to elude a police officer
- J. speeding in a school zone
- K. railroad crossing offenses
- L. leaving the scene of an accident involving injuries or property damage
- M. no more than seven (7) points moving violations in the last three (3) years
- N. loss of or suspension of driver's license for traffic related offenses/violations of F.S. Chapter 316, or multiple non-traffic related offenses
- O. use of a personal communication device while operating a motor vehicle for non-voice interpersonal communication, including, but not limited to, texting, e-mailing, instant messaging, and snap chatting which is violation of F.S. 316.305
- P. use of a wireless communication device in a handheld manner while operating a motor vehicle in a designated school crossing, school zone, or work zone area as defined in F.S. 316.003, which is a violation of F.S. 316.306

Employees

Prior to transporting students on a school bus each operator shall meet the following requirements:

- A. hold a valid commercial driver license with a passenger endorsement and a school bus endorsement;
- B. successfully complete forty (40) hours of preservice training, which must include certified cardiopulmonary resuscitation (CPR) and first aid training, and must consist of ~~consisting of~~ at least twenty (20) hours of classroom instruction and eight (8) hours of behind-the-wheel training;
The classroom instruction and behind-the-wheel training shall be based upon the Department's Basic School Bus Operator Curriculum, Revised 2021.
- C. demonstrate the ability to prepare required written reports;
- D. be physically capable of operating the vehicle as determined by physical examination, given by a physician designated by the Board, and as determined by a dexterity test administered by the District;
- E. demonstrate physical and mental capabilities required to carry out all assigned responsibilities as a school bus operator;

F. meets the qualifications described in 49 C.F.R. Part 391, relating to physical qualifications and examination, which includes the physical standards established by the Federal Motor Carrier Safety Administration pursuant to 49 C.F.R. Sections 391.41 and 391.43; and

G. must communicate with staff and students.

The District shall issue a certificate of training to each operator who successfully completes the forty (40) hours of preservice training provided by the Commissioner of Education.

In addition to the requirements set forth above, a bus operator employed by the Board shall at all times during the term of their employment maintain an acceptable driving record, possess a current valid medical examiner's certificate, hold such other licenses and endorsements as may be required by applicable law and regulation, and meet all other minimum qualifications as may be required by Federal law, State law, State Board rule, Board policy, and the District's safe driver plan.

It is the intent of this Board to protect its students from drivers whose certification is invalidated under Florida law or the District's safe driver plan. Any employee who operates a school bus with a license s/he knows, or should have known, is suspended or revoked shall be subject to discipline, up to and including termination.

The driving record of all school bus operators shall be obtained and reviewed prior to each fall semester, and shall be subject to continuous screening by using the **Motor Vehicle Operator Tracking and Reporting System (MOTRS)** Automated School Bus Driver's License Record Check System through the Florida Department of Motor Vehicles and Highway Safety database.

Any bus operator whose driving record is found to include a plea of guilty, nolo contendere, or adjudication withheld of guilt for any of the following infractions shall be subject to disciplinary action up to and including termination in accordance with the District's safe driver plan:

- A. driving under the influence
- B. falsifying an accident report
- C. at fault accident resulting in a fatality
- D. more than twenty (20) points on license
- E. passing a stopped school bus
- F. reckless driving
- G. failing to give notice of a crash to a local police department or county sheriff when such crash results in injury to or death of any persons or damage to any vehicle or other property
- H. fleeing or attempting to elude a police officer
- I. speeding in a school zone
- J. railroad crossing offenses
- K. leaving the scene of an accident involving injuries or property damage
- L. more than two (2) moving violations including adjudication withheld within a year
- M. loss of or suspension of driver's license for traffic related offenses/violations of F.S. Chapter 316, or multiple non-traffic related offenses
- N. use of a personal communication device while operating a motor vehicle for non-voice interpersonal communication, including, but not limited to, texting, e-mailing, instant messaging, and snap chatting which is a violation of F.S. 316.305
- O. **use of a wireless communication in a handheld manner while operating a motor vehicle in a designated school crossing, school zone, or work zone as defined in F.S. 316.003, which is a violation of F.S. 316.306**

In addition, a bus operator who violates Board policies regarding the idling of school buses, using a wireless communication device while operating a school bus, or receiving a red light violation shall be subject to disciplinary action in accordance with the District's safe driver plan.

All bus operators must conform to the provisions of 49 C.F.R., Part 40 and Part 382, relating to the substance abuse testing and alcohol detection program. A driver testing positive for a controlled substance under the provisions noted above shall be terminated from school bus driving duties.

All bus operators are required to sign a driver's license status statement for each pay period, attesting that bus operator has not received any point violation in the interim. Falsification may result in disciplinary action, up to and including termination.

All bus operators are required to submit to follow-up criminal background checks in accordance with State law. At least annually, the Board shall require that each operator of a school bus meets the following requirements:

- A. successfully complete the requirements prescribed by this policy;
- B. successfully complete a minimum of eight (8) hours of inservice training related to the operator's responsibilities for transporting students, which may include training hours from the required certified CPR and first aid training, pursuant to F.A.C. Rule 6A-3.0121;
- C. successfully pass a dexterity test administered by the District and maintain a valid Medical Examiners Certificate verifying that the operator meets the requirements of 49 C.F.R. Part 391.

At the time of reemployment, the Board shall assure that each school bus operator meets all of the requirements contained herein. If not more than a twelve (12) continuous calendar month break in service has occurred, an operator shall be required to complete eight (8) hours of inservice training related to their responsibilities for transporting students prior to driving a school bus with students. If a period exceeding twelve (12) calendar months has occurred, the operator shall be required to successfully complete all of the requirements of this policy.

Effective 9/5/12
Revised 9/24/13
Revised 3/11/14

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Book	Policy Manual
Section	2000 Program
Title	INTERSCHOLASTIC ATHLETICS
Code	po2431
Status	
Legal	F.S. 1006.20 F.S. 1006.15 F.S. 1006.195 F.S. 1002.20
Adopted	September 4, 2012
Last Revised	January 10, 2017

2431 - INTERSCHOLASTIC ATHLETICS

The School Board recognizes the value of interscholastic athletics and the positive impact sports have on students. A program of interscholastic athletics for students is an integral part of the total school experience and benefits the community as a whole.

The program should foster the growth of school loyalty within the student body as a whole and stimulate community interest in athletics. Participation in the District's interscholastic athletics programs by a student is a privilege, not a right.

The program of interscholastic athletics shall include all activities relating to competitive sport contests, games, events, or sport exhibitions involving individual students or teams of students from high schools in this District with those from a high school in another district. The game activities and practice sessions should provide many opportunities to teach the values of competition and good sportsmanship.

Middle school or junior high athletic teams may not play out-of-county or against out-of-county teams within the county.

Since the primary purpose of the interscholastic athletics program is to enhance the education of participating students as indicated in this policy, the Board places top priority on maximum student participation and the values of good sportsmanship, team play, and fair competition, rather than on winning, particularly at sub-varsity levels. No student shall be excused from a class or supervised study for an extended period of time to participate in interscholastic athletics.

The interscholastic athletics program shall be considered an essential part of the total school program and shall be under the principal's direction and general supervision. The principal shall select the personnel to direct and to act as coaches and advisors.

Interscholastic athletics should provide students the opportunity to exercise and test their athletic abilities in a context greater and more varied than that which can be offered by a school or the District alone. It should also offer an opportunity for career and educational development.

Appropriate adult supervision consistent with Florida law shall be provided to all students. All athletic coaches and sponsors of extra-curricular activities involving outdoor practices or events shall complete annual training in exertional heat stroke (EHS) identification, prevention, and response, including effective administration of cooling zones.

Eligibility and Regulation

An interscholastic contest is any competition between organized teams or individuals of different schools in a sport recognized by the Florida High School Athletic Association (FHSAA). All high schools that provide an interscholastic program shall be members of the FHSAA and shall be governed by its rules and regulations. All District students (including transfer students) shall satisfy the eligibility requirements established by the FHSAA, Florida law, and Board Policy 2431.01 and Policy 5610.05.

Students enrolled in a private school, charter school or educated at home are permitted to participate in a District interscholastic or intrascholastic sport and must fulfill the same academic and non-academic requirements as any other participant.

The Board shall require that student participants comply with the standards of eligibility that meet State law and FHSAA standards for participating in the interscholastic program.

The Board directs that only those students may participate in the program of interscholastic athletics who have:

- A. maintained a satisfactory academic record;
- B. attended school regularly;
- C. demonstrated good citizenship and responsibility;
- D. returned all school and athletic equipment.

The Principal of each District school shall be responsible for determining each participant's eligibility pursuant to State law, the rules of this Board, and the bylaws of the FHSAA. Any school that allows an ineligible student to participate shall be subject to the penalties set forth in Florida law and the bylaws of the FHSAA. (See also Policy 2431.01)

The Superintendent shall develop appropriate administrative procedures for the operation of the interscholastic athletic program. Such regulations should provide for the following safeguards:

- A. Prior to enrolling in the sport, each participant shall submit to a thorough physical examination by a licensed health care provider; and provide proof of current medical/health insurance; and parents shall report any past or current health problems along with a physician's statement that any such problems have or are being treated and pose no threat to the student's participation. Physicals must be current as defined by State law.
- B. Any student who is found to have a health condition that may be life-threatening to self or others shall not be allowed to participate until the situation has been analyzed by a medical review panel that has determined the conditions under which the student may participate.
- C. Pursuant to F.S. 1006.20(2)(d), the District shall not be liable for any student with a health condition who has been authorized to play by the parents if the parent of the student objects in writing to the student undergoing a medical evaluation because such evaluation is contrary to his/her religious tenets or practices.
- D. Any student who incurs an injury requiring a physician's care is to have the written approval of a physician prior to the student's return to participation.
- E. In order to minimize health and safety risks to student-athletes and maintain ethical standards, school personnel, coaches, athletic trainers, and lay coaches should never dispense, supply, recommend, or permit the use of any drug, medication, or food supplement solely for performance-enhancing purposes.
- F. The Superintendent will require that sportsmanship, ethics, and integrity characterize the manner in which the athletic program is conducted and the actions of students who participate.

Recruiting Prohibited/Penalties

The Board recognizes that the recruitment of student athletes is strictly prohibited by F.S. 1006.20. The FHSAA, through its bylaws, has prescribed penalties, sanctions, and an appeals process for athletic recruiting violations. These penalties and sanctions may be applied by the FHSAA against a member school, student-athletes, and coaches. In addition to FHSAA penalties and sanctions, District employees found to have engaged in the improper recruitment of a student-athlete may be subject to disciplinary action, up to and including termination.

A student may not be declared ineligible based on violation of recruiting rules unless the student or parent has falsified any enrollment or eligibility document or accepted any benefit or any promise of benefit if such benefit is not generally available to the school's students or family members or is based in any way on athletic interest, potential, or performance.

Eligibility Appeals

If the Principal determines that a transfer student is ineligible to participate in interscholastic athletics, a student may submit an appeal in accordance with Florida law and the FHSAA's bylaws.

Effective 9/5/12
Revised 6/11/13
Revised 1/10/17

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Book	Policy Manual
Section	8000 Operations
Title	AUTOMATED EXTERNAL DEFIBRILLATORS (AED)
Code	po8452
Status	
Legal	21 C.F.R. 801.109 F.S. 401.2915 F.S. 768.13 F.S. 768.1325 F.S. 1006.165
Adopted	September 4, 2012
Last Revised	May 23, 2017

8452 - ~~USE OF~~ AUTOMATED EXTERNAL DEFIBRILLATORS (AED)

The School Board believes that schools are to be safe places for students, staff, and the community, and the ~~School~~ Board recognizes that sudden cardiac arrest is an unforeseen event that may occur at any time or place. The ~~School~~ Board has determined that ~~the Florida law~~ statutes authorize the placement of an automated external defibrillator (AED) in school buildings owned or leased by the District for the purpose of saving the life of a person in cardiac arrest. The location of each defibrillator must be registered with a local emergency medical services medical director. ~~In the event that an AED is placed in buildings owned or leased by the District, the location of each AED shall be registered with the local emergency medical services director as required by Florida statutes.~~

Each public school in the District that is a member of the Florida High School Athletic Association (FHSAA) must have an operational AED on school grounds.

~~An AED is a medical device designed to analyze the heart rhythm and deliver that contains a heart monitor and defibrillator that is used to administer an electric shock to victims of ventricular fibrillation to restore the heart rhythm to normal. through a person's chest wall to the heart. The built-in computer system of the AED assesses the patient's heart rhythm, determines whether defibrillation is needed, and then administers a shock, if necessary. Audible and/or visual prompts guide the user through the process of using the AED.~~

~~Each public school in the District that is a member of the Florida High School Athletic Association (FHSAA) must have an operational AED on school grounds.~~

All employees who are reasonably expected to use an AED will be required to complete appropriate training, including completion of a course in cardiopulmonary resuscitation (CPR) or a basic first aid course that includes CPR and demonstrated proficiency in the use of an AED. In accordance with State law, any person, including District-trained employees or volunteers, who uses or attempts to use an AED device on a victim of a perceived medical emergency, without objection of the victim of the perceived medical emergency, is immune from civil liability for any harm resulting from the use or attempted use of such AED, subject to certain exceptions set forth in Florida law. All employees or volunteers who are reasonably expected to use an AED shall be notified annually in writing of the location of each AED on school grounds, which shall be available in a clearly marked and publicized location for each athletic activity.

An employee or volunteer with cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) training shall be present at each athletic activity during and outside of the school year, including athletic contests, practices, workouts, and conditioning sessions.

~~If an AED device is placed in a building, the Board directs the Superintendent to develop procedures that govern AEDs, including, but not limited to, the use of the AED, placement of the AED, training, and maintenance and testing of the devices. In promulgating these procedures, the Superintendent shall follow the procedures and recommendations developed pursuant to State law by the Secretary of the Department of Health.~~

Effective 9/5/12

Technical Change 8/12/13

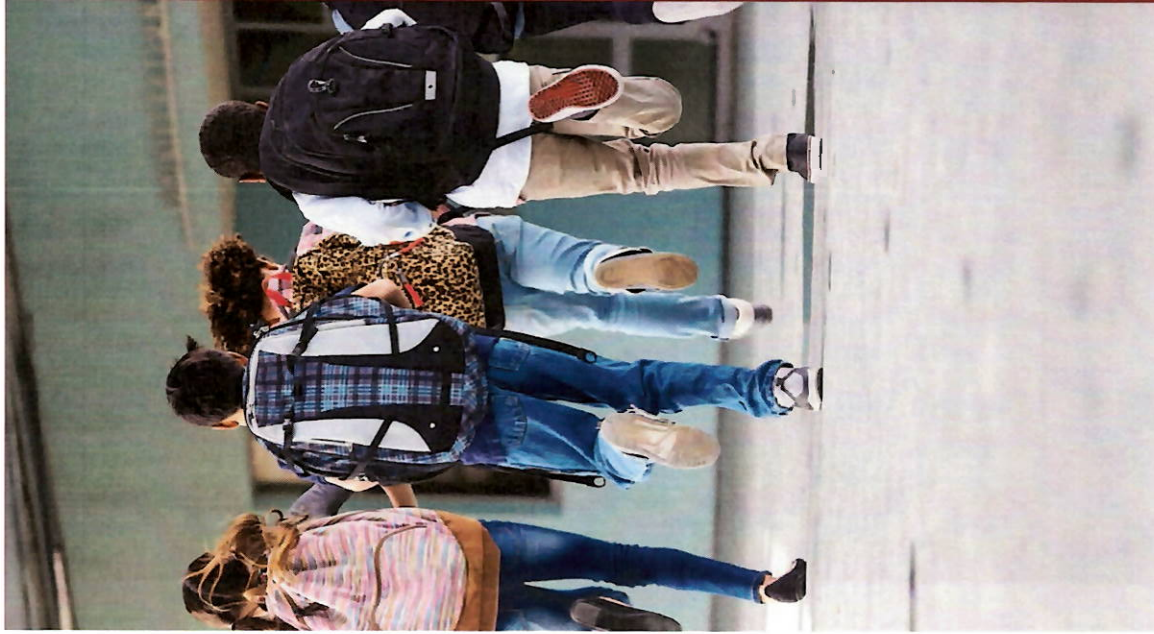
Revised 5/23/17

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Topics of Discussion

	Topics to be discussed
1.	Growth in Tallahassee
2.	Safety & Security
3.	Early Learning
4.	ESE / ESE Transitions
5.	School Calendars 2023-2024 2024-2025 2025-2026
6.	Title 1
7.	Textbook Adoptions
8.	Policy & Procedures (ongoing)
9.	Adult and Community Education
10.	Curriculum (ongoing)
11.	Sports
12.	Extra Curriculum
13.	Parental Engagement
14.	School Choice
15.	Mental Health (ongoing)
16.	Star Metro
17.	
18.	
19.	



2023 Open Enrollment

March 9, 2023

Overview

The Basics

- **History**

For nearly 35 years, the Florida Prepaid College Board has managed the largest and most successful prepaid program of its kind.

More than 1.2 million families have saved for college with Florida Prepaid College Plans, and more than 640,000 students have attended college using Prepaid Plans.

- **Open Enrollment**

Open Enrollment is the annual window when families can lock in **future college tuition and dorm costs at today's prices** with a Florida 529 Prepaid Plan. Open Enrollment runs **February 1 through April 30, 2022.**

- **Pricing for 2023**

Plans this year start at just \$45/month. Families can use the online pricing calculator to determine the exact plan costs for their child, based on their age.

- **Prepaid Plans are:**

- Inflation-proof
- Risk-free
- Stress-free
- Tax-free
- Transferrable
- Refundable
- Guaranteed by the State of Florida

Florida Prepaid Plans Overview

Benefits of Prepaid Plans



Risk-Free

Guaranteed by the State of Florida, so you can never lose your investment.



Affordable

Buy one year of university at a time, two years of college or all four years at once, based on your budget.



Flexible

Use the value of your Prepaid Plan in-state or out, at public, private, trade and technical schools nationwide.



Worry-Free

Cancel anytime for a full refund or transfer to another family member.



Compatible

Works great alongside scholarships and financial aid to help cover all the costs of college.

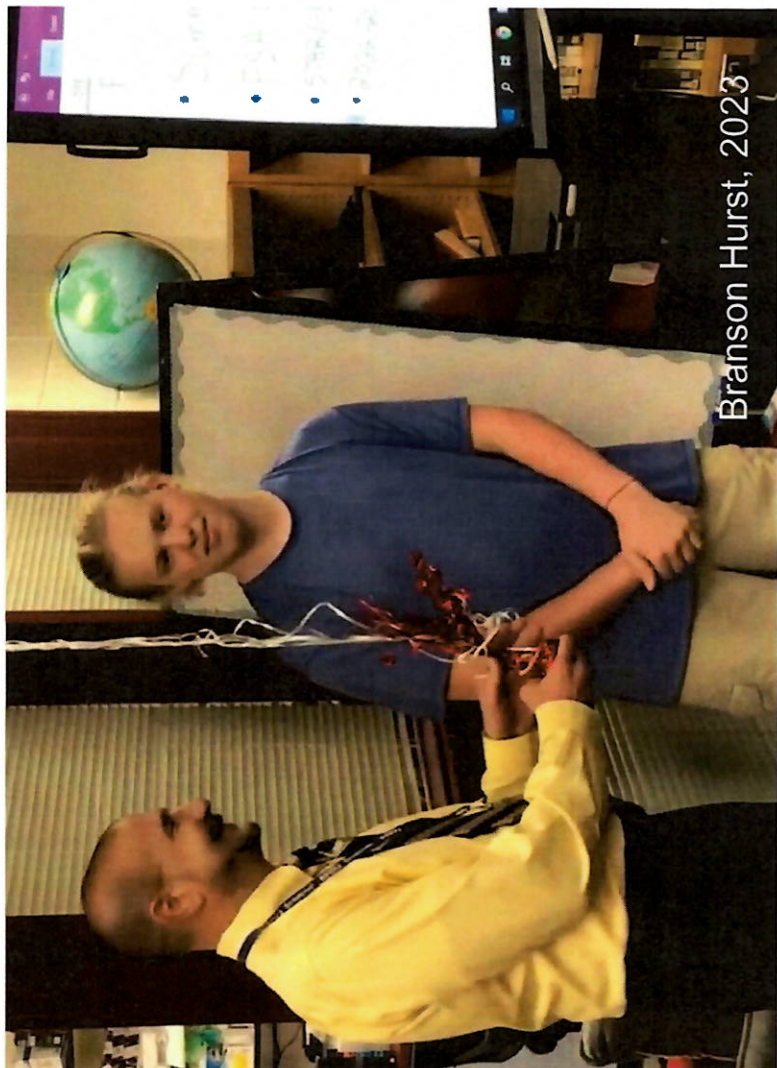
Prepaid Plan Options

2-Year Florida College Plan Earn an associate's degree (AA) or trade certificate from a state college	4-Year Florida College Plan Earn a bachelor's degree (BA) from a state college	2 + 2 Florida Plan Earn an AA at a state college and guaranteed admission into a state university	1-Year Florida University Plan Allows you and family members to buy one year of state university at a time, up to four years	4-Year Florida University Plan Earn a bachelor's degree from a state university
STARTING AT \$53.70 / month	STARTING AT \$115.90 / month	STARTING AT \$144.81 / month	STARTING AT \$45.16 / month	STARTING AT \$180.51 / month

Our Partnership

*Helping Students
Prepare Academically,
Helping Families
Prepare Financially*

ckards High School



Branson Hurst, 2023



Conqualla Scott, 2020

SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORTING (SESIR)

January 2023 update

SESIR Codes and Definitions The following SESIR definitions were approved by the State Board of Education (Rule 6A-1.0017) to enable school districts to correctly code data used to report incidents that are against the law or represent serious breaches of the code of student conduct. This includes those incidents considered severe enough to require the involvement of a School Resource Officer (SRO) or incidents to be "Reported to Law Enforcement." The following definitions are not intended to be an additional reporting system for law enforcement. SESIR incidents can involve students, non-students, out-of-district students, school personnel, and/or unknown perpetrators.

Level I

AGGRAVATED BATTERY (BAT)- LEVEL I

(Intentional great bodily harm) A battery where the attacker intentionally or knowingly causes more serious injury as defined in Rule 6A-1.0017(6)(d), such as: great bodily harm, permanent disability, or permanent disfigurement; uses a deadly weapon; or, where the attacker knew or should have known the victim was pregnant.

ARSON (ARS)- LEVEL I

(Intentionally setting a fire on school property) To intentionally damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents. Fires that are not intentional, that are caused by accident, or do not cause damage are not required to be reported in SESIR.

HOMICIDE (HOM)- LEVEL I

(murder, manslaughter) The unjustified killing of one human being by another.

KIDNAPPING (KID)- LEVEL I

(abduction of an individual) Forcibly, secretly, or by threat, confining, abducting, or imprisoning another person against his or her will and without lawful authority.

SEXUAL BATTERY (SXB)- LEVEL I

(attempted or actual) Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ, or the anal or vaginal penetration of another by any body part or object. Both males and females can be victims of sexual battery.

Level II

BURGLARY (BRK)- LEVEL II

(illegal entry into a facility) Unlawful entry into or remaining in a dwelling, structure, or conveyance with the intent to commit a crime therein.

DRUG SALE/DISTRIBUTION (DRD)- LEVEL II

(illegal sale or distribution of drugs) The manufacture, cultivation, purchase, sale, or distribution of any drug, narcotic, controlled substance or substance represented to be a drug, narcotic, or controlled substance.

SIMPLE BATTERY (PHB)- LEVEL II

An actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.

ROBBERY (ROB)- LEVEL II

(using force to take something from another) The taking or attempted taking of money or other property from the person or custody of another with the intent to permanently or temporarily deprive the person or owner of the money or other property under the confrontational circumstances of force, or threat of force or violence, and/or by putting the victim in fear. A key difference in Grand Theft and Robbery is that Robbery involves violence, a threat of violence or assault, and putting the victim in fear.

SEXUAL ASSAULT (SXA)- LEVEL II

An incident that includes fondling, indecent liberties, child molestation or threatened rape. Both males and females can be victims of sexual assault.

WEAPONS POSSESSION (WPO)- LEVEL II

(possession of firearms and other instruments which can cause harm) Possession of a firearm or any instrument or object as defined by Section 790.001(6) and (13), F.S., that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm.

RELATED ELEMENTS - FOR EACH SESIR INCIDENT, ANY APPLICABLE "RELATED ELEMENTS" MUST

ALSO BE REPORTED TO SESIR:

- Alcohol-related
- Bullying-related
- Drug-related
- Gang-related
- Hate Crime-related
- Vaping-related
- Weapon-related
- Injury-related

Definitions for all related elements may be found in the current SESIR Definitions and Guidelines, and the DOE Information Data Base Requirements. Automated Student Information System, Automated Student Data Elements. Every Weapon Possession incident must be coded as Weapon-related and must include the "Weapon, Description" data element.

Level III

DISRUPTION ON CAMPUS-MAJOR (DOC)- LEVEL III

(major disruption of all or a significant portion of campus activities, school-sponsored events, and school bus transportation) Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others. Examples of major disruptions include bomb threats, inciting a riot, or initiating a false fire alarm.

DRUG USE/POSSESSION EXCLUDING ALCOHOL (DRU)- LEVEL III

(illegal drug possession or use) The use or possession of any drug, narcotic, controlled substance, or any substance when used for chemical intoxication. Use means the person is caught in the act of using, admits to use or is discovered to have used in the course of an investigation.

FIGHTING (FIT)- LEVEL III

(mutual combat, mutual altercation) When two or more persons mutually participate in use of force or physical violence that requires either physical intervention or results in injury requiring first aid or medical attention. Lower-level fights, including pushing, shoving, or altercations that stop on verbal command are not required to be reported in SESIR.

HAZING (HAZ)- LEVEL III

Any action or situation that endangers the mental or physical health or safety of a student at a school with any of grades 6 through 12 for purposes of initiation or admission into or affiliation with any school-sanctioned organization. Hazing includes, but is not limited to pressuring, coercing, or forcing a student to participate in illegal or dangerous behavior, or any brutality of a physical nature, such as whipping, beating, branding, or exposure to the elements.

GRAND THEFT (STU)- LEVEL III

(taking of property from a person, building, or a vehicle) The unauthorized taking of the property of another person or organization, including motor vehicles, valued at \$750 or more, without threat, violence, or bodily harm. Incidents that fall below the \$750 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies. Thefts of property of any value that involve a use of force, violence, assault, or putting the victim in fear must be reported as Robbery.

SEXUAL HARASSMENT (SXH)- LEVEL III

(undesired sexual behavior) Unwelcome conduct of a sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the Internet. The conduct can be carried out by school employees, other students, and non-employee third parties.

SEXUAL OFFENSES (OTHER) (SXO)- LEVEL III

(lewdness, indecent exposure) Other sexual contact, including intercourse, without force or threat of force, includes subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner.

THREAT/INTIMIDATION (TRF)- LEVEL III

(instilling fear in others) An incident where there was no physical contact between the offender and victim, but the victim reasonably believed that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats and verbal threats of physical harm which are made in person, electronically or through any other means.

TRESPASSING (TRS)- LEVEL III

(illegal entry onto campus) To enter or remain on school grounds, school transportation, or at a school-sponsored event, without authorization or invitation and with no lawful purpose for entry. Only incidents involving a student currently under suspension or expulsion, or incidents where any offender (student or non-student) was previously issued an official trespass warning by school officials, or where any offender was arrested for trespass are required to be reported in SESIR. Trespass incidents that did not have a prior official warning, did not result in arrest, or did not involve students under suspension or expulsion should be reported as locally defined incidents according to district policies.

CRIMINAL MISCHIEF/FELONY VANDALISM (VAN)- LEVEL III

(destruction, damage, or defacement of school or personal property) Willfully and maliciously injuring or damaging by any means any real or personal property belonging to another, including, but not limited to, the placement of graffiti thereon or other acts of vandalism thereto. Incidents that fall below the \$1,000 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies.

Online SESIR training is available at <http://www.sesir.org/>

OTHER MAJOR (OMC)- LEVEL III

(major incidents that do not fit within the other definitions) Any serious, harmful incident resulting in the need for law enforcement consultation not previously classified. This includes any drug or weapon found unattended and not linked to any individual; such incidents must be coded with the appropriate related element (such as Drug-related or Weapon-related) and incident involvement must be reported as unknown.

Level IV

ALCOHOL (ALC)- LEVEL IV

(possession, use, or sale) Possession, sale, purchase, distribution, or use of alcoholic beverages. Use means the person is caught in the act of using, admits to use or is discovered to have used in the course of an investigation. Alcohol incidents cannot be Drug-related.

BULLYING (BUL)- LEVEL IV

(intimidating behaviors) Systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. Bullying includes instances of cyberbullying, as defined in Section 1006.147(3)(b), F.S. Bullying may include, but is not limited to, repetitive instances of teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, harassment, public or private humiliation, or destruction of property. If the physical harm or psychological distress is not the result of systematic or chronic behavior, evaluate for Harassment.

HARASSMENT (HAR)- LEVEL IV

(intimidating behaviors) Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that places a student or school employee in reasonable fear of harm to his or her person or damage to his or her property; has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or has the effect of substantially disrupting the orderly operation of a school, including any course of conduct directed at a specific person that causes substantial emotional distress in such a person and serves no legitimate purpose. Instances of Harassment that are chronic or repeated in nature should be evaluated for Bullying or Bullying-related.

TOBACCO (TBC)- LEVEL IV

(cigarettes or other forms of tobacco/nicotine) The possession, sale, purchase, distribution, or use of tobacco or nicotine products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents cannot be Drug-related.

REPORTED TO LAW ENFORCEMENT - When reporting law enforcement action, there are 3 choices: 1) the incident was **not** reported to law enforcement because it was a petty act of misconduct per the district's zero tolerance policy; 2) the incident was reported to law enforcement and resulted in official law enforcement action (arrest, diversion/civil citation, involuntary examination or other official action); or 3) the incident was reported to law enforcement, but no official action was taken. **District zero tolerance policies (in 1006.13(2), F.S.) identify which incidents pose a threat to school safety versus those that are considered a petty act of misconduct.**

LEVELS I - IV = PRELIMINARY RANK ORDERING OF INCIDENT TYPES FOR SCHOOL REPORTING - (Level I incidents are the Most Serious, and Level IV incidents are the Least Serious). General Rule: When multiple incidents occur at the same time and place, code the incident that is the most serious incident. The incident that caused the most injury or the highest loss of property or monetary cost should be the one reported. The particular context of the incidents should also be considered when determining the level of seriousness. Any Related Elements that apply must also be reported.

DISCIPLINARY ACTIONS FOR SESIR INCIDENTS

The following disciplinary actions are the only actions that should be reported for SESIR incidents. (C) Corporal Punishment; (I) In-School Suspension; (O) Out-of-School Suspension; (H) Suspension Extended, Pending Hearing; (E) Expulsion without Services; (F) Expulsion with Services; (P) Alternative Placement; (U) Change in Placement (not to exceed 45 days) following a drug, weapon, or serious bodily injury offense for students with disabilities only; (S) Other SESIR Defined; (N) No Discipline for students who are very young or who have significant cognitive disability; (M) Mechanical Restraint; (R) Physical Restraint; (L) Seclusion. These disciplinary actions may also be used for less serious local incidents with the exception of (S) Other SESIR Defined and (U) Change in Placement. Note: Districts are reminded to update code (H) Suspension Extended, Pending Hearing to (E), (F), or (P) for Survey 5 (based on the final outcome of the School Board Hearing).

SCHOOL ENVIRONMENTAL SAFETY INCIDENT REPORTING (SESIR)

January 2023 update

SESIR Codes and Definitions The following SESIR definitions were approved by the State Board of Education (Rule 6A-1.0017) to enable school districts to correctly code data used to report incidents that are against the law or represent serious breaches of the code of student conduct. This includes those incidents considered severe enough to require the involvement of a School Resource Officer (SRO) or incidents to be "Reported to Law Enforcement." The following definitions are not intended to be an additional reporting system for law enforcement. SESIR incidents can involve students, non-students, out-of-district students, school personnel, and/or unknown perpetrators. When interpreting student behavior for SESIR reporting, consideration should be given to both developmental age-appropriate behavior and to these students with an individualized education plan (IEP) or a 504 plan.

Level I

AGGRAVATED BATTERY (BAT)- LEVEL I

(Intentional great bodily harm) A battery where the attacker intentionally or knowingly causes more serious injury as defined in Rule 6A-1.0017(6)(d), such as: great bodily harm, permanent disability, or permanent disfigurement; uses a deadly weapon; or, where the attacker knew or should have known the victim was pregnant.

ABSON (ARS)- LEVEL I

(Intentionally setting a fire on school property) To intentionally damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents. Fires that are not intentional, that are caused by accident, or do not cause damage are not required to be reported in SESIR.

HOMICIDE (HOM)- LEVEL I

(murder, manslaughter) The unjustified killing of one human being by another.

KIDNAPPING (KID)- LEVEL I

(abduction of an individual) Forcibly, secretly, or by threat, confining, abducting, or imprisoning another person against his or her will and without lawful authority.

SEXUAL BATTERY (SXB)- LEVEL I

(attempted or actual) Forced or attempted oral, anal, or vaginal penetration by using a sexual organ or an object simulating a sexual organ; or the anal or vaginal penetration of another by any body part or object. Both males and females can be victims of sexual battery.

Level II

BURGLARY (BRK)- LEVEL II

(illegal entry into a facility) Unlawful entry into or remaining in a dwelling, structure, or conveyance with the intent to commit a crime therein.

DRUG SALE, DISTRIBUTION (DRD)- LEVEL II

(illegal sale or distribution of drugs) The manufacture, cultivation, purchase, sale, or distribution of any drug, narcotic, controlled substance or substance represented to be a drug, narcotic, or controlled substance.

SIMPLE BATTERY/PHYSICAL ATTACK (PHA)- LEVEL II

An actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.

ROBBERY (ROB)- LEVEL II

(using force to take something from another) The taking or attempted taking of money or other property from the person or custody of another with the intent to permanently or temporarily deprive the person or owner of the money or other property under the confrontational circumstances of force, or threat of force or violence, and/or by putting the victim in fear. A key difference in Grand Theft and Robbery is that Robbery involves violence, a threat of violence or assault, and putting the victim in fear.

SEXUAL ASSAULT (SXA)- LEVEL II

An incident that includes fondling, indecent liberties, child molestation or threatened rape. Both males and females can be victims of sexual assault.

WEAPONS POSSESSION (WPO)- LEVEL II

(possession of firearms and other instruments which can cause harm) Possession of a firearm or any instrument or object as defined by Section 790.001 (6) and (13), F.S., or district code-of-conduct that can inflict serious harm on another person or that can place a person in reasonable fear of serious harm.

RELATED ELEMENTS - FOR EACH SESIR INCIDENT, ANY APPLICABLE "RELATED ELEMENTS" MUST ALSO BE REPORTED TO SESIR:

- Alcohol-related
- Bullying-related
- Drug-related
- Gang-related
- Hate Crime-related
- Hazing-related
- Injury-related
- Vaping-related
- Weapon-related

Definitions for all Related elements may be found in the current SESIR Definitions and Guidelines, and the DOE Information Data Base Requirements. Automated Student Information System, Automated Student Data Elements. Every Weapon Possession Incident must be coded as Weapon-related and must include the "Weapon, Description" data element.

Level III

DISRUPTION ON CAMPUS-MAJOR (DOC)- LEVEL III

(major disruption of all or a significant portion of campus activities, school-sponsored events, and school bus transportation) Disruptive behavior that poses a serious threat to the learning environment, health, safety, or welfare of others. Examples of major disruptions include bomb threats, drug use, or initiating a false fire alarm.

DRUG USE/POSSESSION EXCLUDING ALCOHOL (DRU)- LEVEL III

(illegal drug possession or use) The use or possession of any drug, narcotic, controlled substance, or any substance when used for chemical intoxication. Use means the person is caught in the act of using, admits to use or is discovered to have used in the course of an investigation.

FIGHTING (FIT)- LEVEL III

(mutual combat, mutual altercation) When two or more persons mutually participate in use of force or physical violence that requires either physical intervention or results in injury requiring first aid or medical attention. Lower-level fights, including pushing, shoving, or altercations that stop on verbal command are not required to be reported in SESIR.

HAZING (HAZ)- LEVEL III

Any action or situation that endangers the mental or physical health or safety of a student at a school with any of grades 6 through 12 for purposes of initiation or admission into or affiliation with any school-sanctioned organization. Hazing includes, but is not limited to pressuring, coercing, or forcing a student to participate in illegal or dangerous behavior, or any brutality of a physical nature, such as whipping, beating, branding, or exposure to the elements.

LARCENY-GRAND THEFT (STL)- LEVEL III

(taking of property from a person, building, or a vehicle) The unauthorized taking of the property of another person or organization, including motor vehicles, valued at \$750 or more, without threat, violence, or bodily harm. Incidents that fall below the \$750 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies. Thefts of property of any value that involve a use of force, violence, assault, or putting the victim in fear must be reported as Robbery.

SEXUAL HARASSMENT (SXA)- LEVEL III

(undesired sexual behavior) Unwelcome conduct of a sexual nature, such as sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Harassing conduct can include verbal or nonverbal actions, including graphic and written statements, and may include statements made through computers, cellphones, and other devices connected to the Internet. The conduct can be carried out by school employees, other students, and non-employee third parties.

SEXUAL OFFENSES (OTHER) (SXI)- LEVEL III

(lewdness, indecent exposure) Other sexual contact, including intercourse, without force or threat of force, includes subjecting an individual to lewd sexual gestures, sexual activity, or exposing private body parts in a lewd manner.

THREAT/INTIMIDATION (TRF)- LEVEL III

(instilling fear in others) An incident where there was no physical contact between the offender and victim, but the victim reasonably believed that physical harm could have occurred based on verbal or nonverbal communication by the offender. This includes nonverbal threats and verbal threats of physical harm which are made in person, electronically or through any other means.

TRFESSPASSING (TRF)- LEVEL III

(illegal entry onto campus) To enter or remain on school grounds, school transportation, or at a school-sponsored event, without authorization or invitation and with no lawful purpose for entry. Only incidents involving a student currently under suspension or expulsion, or incidents where any offender (student or non-student) was previously issued an official trespass warning by school officials, or where any offender was arrested for trespass are required to be reported in SESIR. Trespass incidents that did not have a prior official warning, did not result in arrest, or did not involve students under suspension or expulsion should be reported as locally defined incidents according to district policies.

CRIMINAL MISCHIEF/FELONY VANDALISM (VAN)- LEVEL III

(destruction, damage, or defacement of school or personal property) Willfully and maliciously injuring or damaging by any means any real or personal property belonging to another, including, but not limited to, the placement of graffiti thereon or other acts of vandalism thereto. Incidents that fall below the \$1,000 threshold are not reportable in SESIR, but instead should be reported as locally-defined incidents according to district policies.

Online SESIR training is available at <http://www.sesir.org/>

OTHER MAJOR (OMC)- LEVEL III

(major incidents that do not fit within the other definitions) Any serious, harmful incident resulting in the need for law enforcement consultation not previously classified. This includes any drug or weapon found unattended and not limited to any individual; such incidents must be coded with the appropriate related element (such as Drug-related or Weapon-related) and incident involvement must be reported as unknown.

Level IV

ALCOHOL (ALC)- LEVEL IV

(possession, use, or sale) Possession, sale, purchase, distribution, or use of alcoholic beverages. Use means the person is caught in the act of using, admits to use or is discovered to have used in the course of an investigation. Alcohol incidents cannot be Drug-related.

BULLYING (BUL)- LEVEL IV

(intimidating behaviors) Systematically and chronically inflicting physical harm or psychological distress on one or more students or employees. Bullying includes instances of cyberbullying, as defined in Section 1006.147(9)(b), F.S. bullying may include, but is not limited to, repetitive instances of teasing, social exclusion, threats, intimidation, stalking, physical violence, theft, harassment, public or private humiliation, or destruction of property. If the physical harm or psychological distress is not the result of systematic or chronic behavior, evaluate for Harassment.

HARASSMENT (HAR)- LEVEL IV

(insulting behaviors) Any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal, or physical conduct that places a student or school employee in reasonable fear of harm to his or her person or damage to his or her property; has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or has the effect of substantially disrupting the orderly operation of a school, including any course of conduct directed at a specific person that causes substantial emotional distress in such a person and serves no legitimate purpose. Instances of Harassment that are chronic or repeated in nature should be evaluated for Bullying or Bullying-related.

TOBACCO (TBC)- LEVEL IV

(cigarettes or other forms of tobacco/nicotine) The possession, sale, purchase, distribution, or use of tobacco or nicotine products on school grounds, at school-sponsored events, or on school transportation by any person under the age of 21. Tobacco incidents cannot be Drug-related.

REPORTED TO LAW ENFORCEMENT - When reporting law enforcement action, there are 3 choices: 1) The incident was not reported to law enforcement because it was a petty act of misconduct per the district's zero tolerance policy; 2) The incident was reported to law enforcement and resulted in official law enforcement action (arrest, diversion/civil citation, involuntary examination or other official action); or 3) The incident was reported to law enforcement, but no official action was taken. *District zero tolerance policies (1-1006.13(2), F.S.) identify which incidents pose a threat to school safety versus those that are considered a petty act of misconduct.*

LEVELS I - IV - PRELIMINARY RANK ORDERING OF INCIDENT TYPES FOR SCHOOL REPORTING - Level I incidents are the Most Serious, and Level IV incidents are the Least Serious. General Rule: When multiple incidents occur at the same time and place, code the incident that is the most serious incident. The incident that caused the most injury or the highest loss of property or monetary cost should be the one reported. The particular context of the incidents should also be considered when determining the level of seriousness. Any Related Elements that apply must also be reported.

DISCIPLINARY ACTIONS FOR SESIR INCIDENTS

The following disciplinary actions are the only actions that should be reported for SESIR incidents. (C) Corporal Punishment; (I) In-School Suspension; (O) Out-of-School Suspension; (H) Suspension Extended; Pending Hearing; (E) Expulsion without Services; (F) Expulsion with Services; (P) Alternative Placement; (U) Change in Placement (not to exceed 45 days) following a drug, weapon, or serious bodily injury offense for students with disabilities only; (S) Other SESIR Defined; (N) No Discipline for students who are very young or who have significant cognitive disability; (M) Mechanical Restraint; (R) Physical Restraint; (L) Seclusion. These disciplinary actions may also be used for less serious local incidents with the exception of (S) Other SESIR Defined and (U) Change in Placement. Note: Districts are reminded to update code (H) Suspension Extended, Pending Hearing to (E), (F), or (P) for Survey 5 (based on the final outcome of the School Board Hearing).